

JANUARY TO DECEMBER 2023 ALMANAC

DATES	JANUARY-APRIL 2023 SEMESTER	MEETING / COMMITTEE
1 2 nd Jan – 6 th Jan 2023	- Opening of the University 4 January 2023 -Submission of Marked Scripts to Exams Office (ZU) for - 6/1/2023 -Consolidation of Marks (ZU)-6/1/23 -Faculty/Department Moderation of Marks -6/1/23	
2 9 th Jan – 13 th Jan 2023	- Opening of the University 4 January 2023 -Submission of Marked Scripts to Exams Office (ZU) for - 6/1/2023 -Consolidation of Marks (ZU)-6/1/23 -Faculty/Department Moderation of Marks -6/1/23	-Deans Committee 9th January 2023 -University Management Board_10th January 2023 -Student Academic Irregularity -Disciplinary Committee 10th January 2023
3 16 th Jan – 20 th Jan 2023	-External Moderation of Marked Scripts 16/1/23 to 20/1/23 -Release of Specials Examination Timetable -Classes	
4 23 rd Jan – 27 th Jan 2023	-Submission of Draft Exams to Exams Office_ 27/1/23 -Classes	- Opening of the University 23rd January 2023
5 30 th Jan – 3 rd Feb 2023	-Assignment 1 -Special Examination_ 30th Jan to 3rd feb 2023	-Matriculation ceremony 1st february 2023 -FPAC- 1st February 2023
6 6 th Feb – 10 th Feb 2023	-Faculty/Department Moderation of Draft Exams -(Adoption of Special & Supplementary Examination Results) -Printing of Results Slips -Internal Moderation of Drafts	-Deans Committee 6th february 2023 -Release of Certificates of Certificate -Students - 10th February 2023
7 13 th Feb – 17 th Feb 2023	-CAT 1	-University management Board meeting 14th February 2023
8 20 th Feb – 24 th Feb 2023	-Classes	-Deans Committee 20th February 2023
9 27 th Feb – 3 rd Mar 2023	-Assignment 2	-FPAC -1st March 2023 -The University Senate 2rd Mar2023
10 6 th Mar – 10 th Mar 2023	-classes -Release of Draft Examination Timetable -External Moderation of Draft Exams	-Deans Committee 6th March 2023 -University Management Board 7th March 2023 -Internal Quality Audit- 6th-10th mar 2023

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DATES	JANUARY-APRIL 2023 SEMESTER	MEETING / COMMITTEE
11 13 th Mar – 17 th Mar 2023	-Classes -Faculty/Department %Examinations Board Meeting (Review External Examiners Reports) -Proof Reading of Examinations -Sports Day 17th July 2023 -Receive Reports from External Moderators	-AFP&D Committe 14th march 2023 -ARS Committe 14th march 2023 -ARM Committe 14th march 2023 Internal Quality Audi- 13th-17th Mar 2023
12 20 th Mar – 24 th Mar 2023	-CAT 2 -Printing and packing of Examinations -Classes	-Library Committee 24th March 2023 -Management Review Meeting 24th March 2023 -Deans Committee 20th March 2023
13 27 th Mar – 31 st Mar 2023	-Printing and Packing of Examinations -Classes (Degree) -Recess for Graduate Assistant	- Full Council 28th March 2023
14 3 rd Apr – 7 th Apr 2023	-Collection and Marking of scripts -January to April Diploma, Certificate, ZBTI End of semester Examination -Recess for Tutorial Fellows	-Deans Committee 3rd April 2023 -FPAC-5th April 2023
15 10 th Apr – 14 th Apr 2023	- Collection and Marking of scripts - January to April Degree End of Semester Examination	-University Management Board 11th April 2023
16 17 th Apr – 21 st Apr 2023	- Collection and Marking of scripts - January to April Degree End of Semester Examination	-Deans Committee 17th April 2023
17 24 th Apr – 28 th Apr 2023	-Marking of scripts	

DATES	MAY-AUGUST 2023 SEMESTER	MEETING / COMMITTEE
1 1 st May – 5 th May 2023	-Submission of Marked Scripts to Exam Office (ZU) 5/5/23 -Consolidation of Marks (ZU)-1/5/24 to 5/5/23 -Faculty/Department Moderation of Marks (ZU) 1/5/24 to 5/5/23 -Commencement of classes -2/05/23 -New Students Orientation (ZU) 3rd May 2023 -New Students Orientation (ZBTI) 4th May 2023	-Deans Committee 1st May 2023 -FPAC-3rd May 2023 -Student Academic Irregularity -Disciplinary Committee 5th May 2023
2 8 th May – 12 th May 2023	-Publishing of Results (Pass List) -12/5/23 -Classes	-University Management Board 9th May 2023

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DATES	MAY-AUGUST 2023 SEMESTER	MEETING / COMMITTEE
3 15 th May – 19 th May 2023	-Classes -Release of Special & Supplementary Examinations Timetable	-Deans Committee 15th May 2023
4 22 nd May – 26 th May 2023	-Setting of Draft Examinations (Ordinary &Special/Supplementary) -External Moderation of Marked Scripts - 22/5/24 to 26/5/24	
5 29 th May – 2 nd Jun 2023	-Submission of Draft Exams to Exams Office -Classes -Special & Supplementary Examination -Assignment 1	-Matriculation ceremony 3rd June 2023 -Deans Committee 29th May 2023
6 5 th Jun – 9 th Jun 2023	-Printing of Results Slips -Faulty/Department Moderation of Draft Exams -(Adoption of Special & Supplementary Examination Results)	-Release of Certificates of Certificate -Students - 10th June 2023 -FPAC- 7th June 2023
7 12 th Jun – 16 th Jun 2023	-Classes -CAT 1	-University Management Board 13th Jun 2023 -Deans Committee 12th Jun2023
8 19 th Jun – 23 rd Jun 2023	-Classes	
9 26 th Jun – 30 th Jun 2023	-Assignments II -Classes	-Deans Committee 26th June 2024 -University Senate 29th June 2024
10 3 rd Jul – 7 th Jul 2023	-External Moderation of Draft Exams -Classes	-FPAC -1st March 2024 -University Management Board 4th July 2023 -Internal Quality Audit- 3rd-7th July 2023
11 10 th Jul – 14 th Jul 2023	-Faculty/Department &Examinations Board Meeting (Review External Examiners Reports) -Proof Reading of Examinations -Receive Reports from External Moderators -Drafts End of Semester Examinations Timetable -Sports Day 14th July 2023	-AFP&D Committee 11th Jul 2023 -ARS Committee 11th Jul 2023 -ARM Committee 11th Jul 2023 -Deans Committee 10th Jul2023 -Internal Quality Audi 10th-14th Jul 2024
12 17 th Jul – 21 st Jul 2023	-printing and Packing of Examinations -Proof Reading of Examinations -CAT II -Release of Final End of Semester Examination Timetable	

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DATES	MAY-AUGUST 2023 SEMESTER	MEETING / COMMITTEE
13 24 th Jul – 28 th Jul 2023	-Printing and Packing of Examinations -Recess for Graduate Assistants	-Full Council 25th July 2023 -Deans Committee 24th July 2023 -Management Review Meeting 28th July 2023 -Research and Innovation Week 24th-28th July 2023
14 31 st Jul – 4 th Aug 2023	-May -August 2023 Diploma, Certificate, ZBTI End of semester Examination -Recess for Tutorial Fellows	-Library Committee 24th March 2023 -FPAC -2nd August 2023
15 7 th Aug – 11 th Aug 2023	-May -August 2023 Degree End of Semester Examinations	- University Management Board 8th August 2024 -Deans Committee 7th August 2023
16 14 th Aug – 18 th Aug 2023	-May -August 2023 Degree End of Semester Examinations -Collection and Marking of Scripts	
17 21 st Aug – 25 th Aug 2023	-Collection and Marking of scripts	-Deans Committee 21st August 2023

DATES	SEPTEMBER-DECEMBER 2023 SEMESTER	MEETING / COMMITTEE
1 28 th Aug – 1 st Sep 2023	-Submission of Marked Scripts to Exams Office (ZU) for - 1st Sep2023 -Consolidation of Marks (ZU)-28/8/24 to 1/9/23 -Faculty/Department Moderation of Marks (ZU) -28/8/23 to 1/9/23 -Commencement of Classes -28/08/23	-Student Academic Irregularity -Disciplinary Committee 1st September 2023
2 4 th Sep – 8 th Sep 2023	-Publishing of Results (Pass List) -8/9/23 -Classes -New Students Orientation (ZU) 4th September 2023 -New Students Orientation (ZBTI) 5th September 2023	-Deans Committee 5th September 2023 -FPAC-6th September 2023
3 11 th Sep – 15 th Sep 2023	-Classes	-University Management Board 12th September 2023
4 18 th Sep – 22 nd Sep 2023	-Printing of Results Slips -Setting of Draft Examinations(Ordinary & Special/Supplementary) -External Moderation of Marked Scripts -18/9/23 to 22/9/23	-Deans Committee 18th September 2023
5 25 th Sep – 29 th Sep 2023	-Submission of Draft Exams to Exams Office -Special & Supplementary Examination -Assignment 1	-Matriculation ceremony 28th September 2023

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DATES	SEPTEMBER-DECEMBER 2023 SEMESTER	MEETING / COMMITTEE
6 2 nd Oct – 6 th Oct 2023	-Classes -Faculty/Department Moderation of Draft Exams -(Adoption of Special & Supplementary Examination Results)	-Deans Committee 2nd October 2023 -Release of Certificates of Certificate -Students - 6th October 2023 -University Management Board 3rd October 2023 -FPAC -4th October 2023 -University Senate 5th June 2023
7 9 th Oct – 13 th Oct 2023	-Classes -CAT 1	-Career Week 12th October -13th October
8 16 th Oct – 20 th Oct 2023	-Classes	-Deans Committee 16th October 2023 -ARS Committee 17th October 2023 -ARM Committee 17th October 2023 -AFP&D Committee 17th October 2023
9 23 rd Oct – 27 th Oct 2023	Assignments II	-Internal Quality Audit- 23rd-27th Oct 2024
10 30 th Oct – 3 rd Nov 2023	-Faculty/Department & Examinations Board Meeting (Review External Examiners Reports) -External Moderation of Draft Exams -Sports Day 3rd November 2023	-Deans Committee 30th October 2023 -Full Council 31st October 2023 -FPAC -1st November 2023 -Internal Quality Audit 30th Oct-3rd Nov 2023
11 6 th Nov – 10 th Nov 2023	-Faculty/Department & Examinations Board Meeting (Review External Examiners Reports) -Proof Reading of Examinations -Graduation 10th November 2023 -Receive Reports from External Moderators -Drafts End of Semester Examinations Timetable	-Full Council 28th November 2023 -Release of Certificates to Degree and Diploma Students -10th November 2023 -University Management Board 7th November 2023
12 13 th Nov – 17 th Nov 2023	-printing and Packing of Examinations -Final End of Semester Examination Timetable -CAT II	-Deans Committee 13th November 2023
13 20 th Nov – 24 th Nov 2023	-Printing and Packing of Examinations -Classes	-Library Committee 24th November 2023 -Management Review Meeting 24th November 2023

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14 27 th Nov - 1 st Dec 2023	-September -December 2023 Diploma, Certificate, ZBTI End of semester Examination	-Deans Committee 27th November 2023
15 4 th Dec - 8 th Dec 2023	-September -December 2023 Degree End of Semester Examinations -Collection and Marking of Scripts	-FPAC -2nd August 2023 - University Management Board 5th December 2023
16 11 th Dec - 8 th Dec 2023	-Collection and Marking of scripts -September -December 2023 Degree End of Semester Examinations	-Closing Ceremony 15th December 2023

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Activity	Name	Title	Signature	Date
Prepared by:	Nicholas Kavoi	University Timetable Coordinator		
Reviewed by:	Peter Osumba	Registrar Academic Affairs		
Approved by:	Prof. Alice Njuguna	Deputy Vice Chancellor- Academic Research & Student Affairs		

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